



नवोदय विद्यालय समिति, क्षेत्रीय कार्यालय, पुणे
NAVODAYA VIDYALAYA SAMITI, PUNE REGION
(मानव संसाधन विकास मंत्रालय, शिक्षा विभाग का एक स्वायत्त संस्थान)
(An Autonomous Organisation
Under Ministry of HRD, Dept. of School Edu. & Literacy, Govt. of India)
एम.एस.एफ.सी भवन, सेनापती बापट रोड, पुणे-411016
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Tel : - (020) -25673683/84,25662702/3/4, FAX- 25673731

Ref:F.6-49/JNVST-2018/NVS(PR)/2018/ 3543 Date: 14.3.2018

To,
The Principal
All Jawahar Navodaya Vidyalayas
Under Pune Region

Sub: JNVST-2018 – Guidelines for Distribution of Confidential Material and collection of OMR Answer Sheets for Dispatch of Confidential Materials for conduct of JNV Selection Test to be held on 21st April 2018

Ref: NVS HQrs letter No. 1-8/2017-NVS(Exam) dt. 9.3.2018

Sir/Madam,

Please find enclosed herewith letter received from NVS HQrs regarding guidelines for distribution of confidential material and collection of OMR Answer sheets . The Centre Superintendents are requested that the ICR/OCR Answer sheets/Attendance Sheets may be packed properly in the envelopes provided by the CBSE . Instructions for packing of confidential material given by CBSE should be followed strictly.

Attendance sheets and Error list are already forwarded by CBSE to all JNVs. The error list to be returned to CBSE after rectifying the errors and certifying that these errors pertain to your JNV. It is also to inform that No addition/deletion may be made in the Error list.

It is also informed that no correction in the attendance sheet(s) shall be entertained in any case.

You are requested to go through the detailed instructions given by CBSE.

You are once again requested to verify the list received from CBSE thoroughly.

Yours faithfully,

P.V.R.N.Raju
DEPUTY COMMISSIONER I/c

Encl: As above

नवोदय विद्यालय समिति
मानव संसाधन विकास मंत्रालय
(स्कूल शिक्षा और साक्षरता विभाग)
भारत सरकार
ब्लॉक-15, इंस्टीट्यूशनल एरिया, सेक्टर-62, नोएडा (उ.प्र.) - 201309
टेल. 0120-2405969, 70, 71, 72, 73, फैक्स : 0120-2405182



Navodaya Vidyalaya Samiti
Ministry of Human Resource Development
(Deptt. of School Education & Literacy)
Government of India
B-15, Institutional Area, Sector-62, NOIDA (U.P.)- 201309
Tel. 0120-2405969, 70, 71, 72, 73, Fax : 0120-2405182
वेबसाइट/Website : www.nvshq.org

F.No. 1-8/2017-NVS (Exam)

Dated: 09.03.2018
Most Immediate
Strictly Confidential

To
The Deputy Commissioner
Navodaya Vidyalaya Samiti
All Regional Offices

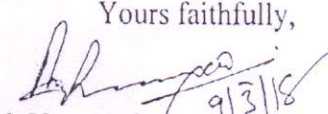
Subject: Guidelines for Distribution of Confidential Material and Collection of OMR Answer Sheets for Dispatch of Confidential Materials for conduct of JNV Selection Test to be held on 21st April 2018

Sir/Madam,

The Confidential Material pertaining to conduct of JNV Selection Test to be held on 21st April 2018 will be made available shortly by CBSE. To maintain confidentiality it will be the sole responsibility of the Regional Offices as well as the Officer/officials who will handle the material during transit. The Centre Superintendents may be asked that all the ICR/OCR Answer Sheets/Attendance Sheets may be packed properly in the envelopes provided by the CBSE and same may be deposited personally in the office of the Deputy Secretary (CTET, JNVST & ME), CBSE, NV Cell PS 1-2, I.P. Extension, Institutional Area, (Near Gazipur Village Bus Stand), Patparganj, Delhi-110092 by 27th April 2018. Material from all JNVs may be collected by Camp Officer of RO and brought to Deputy Secretary (CTET/JNVST) in one lot. The plan of collection accordingly shall be intimated to CBSE & NVS.

You are advised to give strict instructions to all concerned with regard to handing of the material and to ensure that instructions given by the CBSE be strictly complied with. A copy of letter issued by CBSE in this regard is also enclosed for your ready reference.

Yours faithfully,

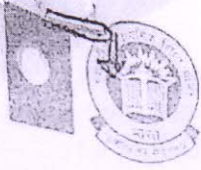

(N. Uma Maheswara Rao)
Assistant Commissioner (JNVST)

Encl.: As Above

Copy to:

Deputy Secretary (CTET, JNVST & ME), CBSE NV Cell, PS 1-2, I.P. Extension, Institutional Area, (Near Gazipur Village Bus Stand), Patparganj, Delhi-110092 for information.

Acad (JNVST) / Mrs Shauq.
Pt. prepare letter for all jnvs
09/03/2018



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

F.No.CBSE/ JNVST Centre Material/-2018/ 16

Dated : 26th February 2018

Sh A N Ramachandra
Joint Commissioner,
Navodaya Vidyalaya Samiti,
B-15, Institutional Area, Sector - 62,
NOIDA, Gautam Budh Nagar, Uttar Pradesh.

Subject: Dispatch of centre material (for packing) in r/o JNVST-2018 -Class VI examination scheduled to be held on 21-04-2018 (Saturday)- regarding.

Sir,

With regard to conduct of JNVST 2018 scheduled to be held on 21.04.2018 (Saturday), it is to inform you that the centre material along with district / block wise attendance sheets and error lists have been dispatched to respective Principals of JNV of the District concerned for further distribution to the Centre Superintendent(s) of the concerned examination centres. The centre material has been dispatched to the Principals, Jawahar Navodaya Vidyalayas as per the addresses provided by the NVS Hqrs.

Necessary guidelines are also issued for packing of material / OMR Sheets and for smooth and fair conduct of examination and also to maintain utmost secrecy and accuracy vide our letter No.CBSE/JNVST/2018 dated 19.02.2018 (copy enclosed). Further, it was also requested that error list dispatched by this office may be updated (as per eligibility criteria) and returned to this office at the earliest so that necessary up-dations could be made. It was also informed that addition of candidates is not allowed in error list and no correction shall be entertained in the attendance sheet.

In view of above you are requested to kindly instruct all the Principals to acknowledge the receipt of centre material, attendance sheet and error list to this office on e-mail jnvstcbse@yahoo.com. The Principals, Centre Superintendents, Centre Level Observers, Block Level Observers may also be directed to strictly follow the instructions and guidelines issued by this office for packing of material. Any deviation of instructions shall create breach of secrecy and hence Principals may be informed that they shall be responsible for any deviation.

It is pertinent to mention here that it is the responsibility of NVS, HQ that after conducting the examination all the exam centres have to deposit the material to Principal of JNV of district and the concerned Principal has to send the material to CBSE within the time as stated in instructions and being done by NVS in past.

Yours faithfully,

(Signature)
(INDERJEET SINGH)

DEPUTY SECRETARY (CTET, JNVST & ME)

Encl: As mentioned above

"केन्द्रीय शिक्षक पात्रता परीक्षा एकक", पी०एस० 1-2, इंस्टीट्यूशनल एरिया, आई०पी० एक्सटेंशन, पटपड़गंज, दिल्ली -110092

"Central Teacher Eligibility Test Unit, PS 1-2, Institutional Area, I.P. Extension, Patparganj, Delhi -110092

फोन / Telephone: +91-11-22240104, +91-11-22240107 फैक्स / Fax: +91-11-22235775 वेबसाइट / Website : www.ctet.nic.in

ई-मेल / E-Mail : ctet@cbse.gov.in

INSTRUCTIONS FOR PACKING OF CONFIDENTIAL MATERIAL

The Principal, Jawahar Navodaya Vidyalaya is requested to direct all the Centre Superintendents / Centre Level Observers / Block Level Observers to follow the below mentioned instructions strictly for packing of confidential material :-

- It must be ensured that the number of OMR Sheets must be tallied/equal with the number of candidates present in the examination.
- It must be ensured that no OMR Sheet is left at the centre and it would be the responsibility of the Principal, JNV / Centre Superintendent to monitor. In case missing of any OMR Sheet responsibility shall be lie on the Centre Superintendent.
- The OMR sheets of each centre have to be packed in the polythene bags (century-wise) and all polythene bags of each centre be packed in the Blue Envelope mentioning all details on the envelope.
- One card board must be placed below the sealed envelope and one card board to be placed above the envelopes of the District and after that packed in cloth lined parcel.
- The outer covers of this packing cloth parcel should have the complete details i.e. Name of the District, Code of the District, State, Total number of OMR sheets etc.
- The Attendance Sheets and Absentee Statements (District – wise) shall have to be sent separately (in cloth parcel packing only).

These parcels containing confidential material should be delivered positively within 5-6 days after conduct of examination through Special Messenger to the **Assistant Secretary (Examination), Central Board of Secondary Education, CTET / JNVST Unit, PS 1-2, I P Extension, Institutional Area, Patparganj, Delhi-110 092**. No parcels will be accepted after 5-6 days of conduct of examination and it would be the responsibility of the concerned officer of NVS.

It may also be noted that every care and concern be taken to ensure utmost secrecy, smooth and fair conduct of the examination. In case of any deviation of instructions, responsibility and accountability shall be fixed.

Sd/-

Director (CTET, JNVST & ME)

M
26/12

No.CBS7/JNVST-2018/

Dated: 21/04/2018.

The Principal

Jawahar Navodaya Vidyalaya

Total centres in District

Subject: Envelopes for packing of Confidential material for JNVST-2018 –Class VI examination scheduled to be held on 21-04-2018 (Saturday)-regarding.

Sir/Madam,

Please find enclosed herewith the envelopes, polythene bags and card boards for packing of OMR Sheets of JNVST-2018 –Class VI examination scheduled to be held on 21-04-2018 (Saturday) at the examination centres of your District as per the quantity mentioned below :

Sl.No.	Item/material	Quantity
1	Blue envelopes	One for a centre
2	Polythene bags	Four for a centre
3	Card board.	Four for a District

(To use as support for preventing any damage to OMR sheets)

The following procedure has to be followed strictly for packing the material :-

It must be ensured that no OMR Sheet is left at the centre and it would be the responsibility of the Principal to monitor. In case missing of any OMRs responsibility shall be fixed.

The OMR sheets of each centre have to be packed in the polythene bags (century-wise) and all polythene bags of each centre be packed in the Blue Envelope mentioning all details on the envelope.

One card board must be placed below the sealed envelope and one card board to be placed above the envelopes of the District and after that packed in cloth lined parcel.

The outer covers of this packing cloth parcel should have the complete details i.e. Name of the District, Code of the District, State, Total number of OMR sheets etc.

These parcels containing OMR Sheets should positively be delivered within 5-6 days through Special Messenger to the Assistant Secretary (Examination), Central Board of Secondary Education, CTET/JNVST Unit, PS 1-2, I.P. Extension, Institutional Area, Patparganj, Delhi-110 092. No parcels will be accepted after 5-6 days and it would be the responsibility of the concerned officer of NVS.

The above mentioned procedure of packing be followed strictly in order to maintain the secrecy and integrity. The Principal, Jawahar Navodaya Vidyalaya is requested to direct all the Centre Superintendents/Centre Level Observers/Block Level Observers to ensure that the number of OMR Sheets must be tallied/equal with the number of candidates present in the examination. The Attendance Sheets and Absentee Statements (District - wise) shall have to be sent separately.

Every care and concern be taken to ensure utmost secrecy and smooth conduct of the examination. In case of any deviation of instructions, responsibility and accountability shall be fixed.

Yours faithfully,

(M V V Prasada Rao)

Director (CTET/JNVST & ME)

Encl: As stated above.

“केन्द्रीय शिक्षक पाठ्य परीक्षा एकक”, पी०एस० 1-2, इस्टी. इन्स्टीटयूशनल एरिया, आई०पी० एक्सटेंशन, पटपड़गंज, दिल्ली -110092
“Central Teacher Eligibility Test Unit, PS 1-2, Institutional Area, I.P. Extension, Patparganj, Delhi -110092

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केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

No CBSE/JNVST-2018/

Dated : 23/2/2018.

The Principal
Jawahar Navodaya Vidyalaya,

Total centres in District

Subject : Jawahar Navodaya Vidyalaya Selection Test-2018 – Class VI examination scheduled to be held on 21-04-2018 (Saturday) - regarding.

Sir/Madam,

This has reference to the JNVST-2018 – Class VI scheduled to be held on 21-04-2018 (Saturday).

In this connection, please find enclosed herewith the following :

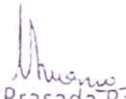
1. Attendance Sheets (prepared on the basis of online Bio-data received from NVS, HQrs).
2. The Error List (provided by CBSE on the basis of online bio-data received from NVS, HQrs)

The error list may be returned to this office after rectifying the errors and certifying that these errors pertain to your JNV. It is also to inform that **No addition/deletion may be made in the Error List.**

Further, as per the directions of the Competent Authority of the Board, no correction in the attendance sheet(s) shall be entertained in any case.

Yours faithfully,

Encl: As stated above.


(M V V Prasada Rao)
Director (CTET/JNVST & ME)